



**Summary of the decisions taken at the meeting
of the Executive held on Monday 4 November 2013**

1. Date of publication of this summary: 5 November 2013
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Friday 8 November 2013
4. Notes:-
 - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website (www.cherwell.gov.uk) or from Democratic Services);
 - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
 - (c) Call-in can be requested by any six non-executive members of the Council.
However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
 - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
 - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Sue Smith
Chief Executive**

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Agenda Item 7 Housing Strategy Priority Five: Homelessness Prevention Action Plan</p> <p>Report of Head of Regeneration and Housing</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To approve the Homelessness Prevention Action Plan which has been produced as part of a review of Cherwell's overarching Housing Strategy in the context of achieving the Gold Standard set up by DCLG through the National Housing Advisory Service</p>	<p>Resolved</p> <p>(1) That the Homelessness Prevention Action Plan, which had been produced as part of a review of Cherwell's overarching Housing Strategy in the context of achieving the Gold Standard set up by DCLG through the National Housing Advisory Service, be approved.</p> <p>(2) That the continued ring-fencing of the DCLG Grant for homelessness prevention and partnership working until March 2015 be noted.</p>	<p>The Homelessness Prevention Action Plan highlights some elements of the work being done by the Council and its partners to prevent homelessness.</p> <p>The Homelessness Prevention Action Plan is the result of a review of the actions in Chapter 5 of the Housing Strategy 2012 – 17 in the light of policy changes including Welfare Reforms and responds to local factors</p> <p>Adopting the Homelessness Prevention Action Plan is an important step in the process of meeting the Gold Standard Challenge for homelessness services, demonstrating corporate commitment to the prevention of homelessness as well as the Councils' intention to work actively in</p>	<p>Option 1: Not to adopt a Homelessness Prevention Action Plan. It is a legal requirement to have a Homelessness Strategy which is reviewed annually</p> <p>Option 2: Not to accept the Gold Challenge for Homelessness services. The Gold Standard is a government initiative which enables the Council to continue its high levels of homelessness prevention and offers free resources</p> <p>Option 3: Not to continue partnership working. A reduction in current partnership working will place the Council at risk of a rise in homelessness and increased costs for temporary accommodation</p>	<p>None</p>

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<p>1.2 To note continued ring-fencing of DCLG Grant for homelessness prevention and partnership working until March 2015</p>		<p>partnership</p>		
<p>Agenda Item 8 Customer Satisfaction Survey Results 2013</p> <p>Report of Head of Transformation</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To note the results of the customer survey, with particular reference to improvement in areas that were identified as priorities as an outcome of the survey undertaken in</p>	<p>Resolved</p> <p>(1) That the results of the customer survey, with particular reference to improvement in the following areas that were identified as priorities as an outcome of the survey undertaken in 2012: The way the Council deals with anti-social behaviour; The Council's approach to dealing with environmental crime; and, Car Parking Services, be noted.</p>	<p>This report presents a summary of the findings from the 2013 customer satisfaction survey. It highlights a general trend of improvement across council services as well as areas where continued focus is required.</p> <p>The report also highlights customer priorities and these will be used to help inform budget setting, the development of the Council's Business Plan, Performance Pledges and 5 year Strategy.</p> <p>As well as these high level</p>	<p>Option 1: To accept the recommendations as outlined in part one of this report.</p> <p>Option 2: To reject the recommendations and request additional work or alternative priorities arising from the survey findings.</p>	<p>None</p>

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<p>2012.</p> <ul style="list-style-type: none"> • The way the Council deals with anti-social behaviour • The Council's approach to dealing with environmental crime • Car Parking Services <p>1.3 To agree the priorities and areas of focus for future action as set out in paragraphs 3.5 and 3.6.</p>	<p>(2) That the following priorities and areas of focus for future action be agreed:</p> <p>Priorities:</p> <ol style="list-style-type: none"> 1) Household waste collection 2) Household recycling collection and food/ garden waste collection service 3) Supporting the creation of jobs in the local area 4) Street cleaning and tackling environmental crime 5) Providing affordable housing 6) Dealing with anti-social behaviour/ nuisance 	<p>findings the survey includes a wealth of service specific detail that will be used by service managers to help underpin service planning.</p>		

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	<p>Areas of focus for future action:</p> <p>a) Dealing with Anti-Social Behaviour: whilst improvement in this area has been recorded it is still rated as one of the areas of lowest satisfaction and is an area of high priority for local residents.</p> <p>b) Dealing with Environmental Crime: littering, fly-tipping, graffiti and dealing with dog waste, all key in terms of delivering a high quality local environment and services that are valued by local</p>			

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	<p>residents. This is an area where the Council needs to improve (currently it has the lowest rating) and as such should remain a priority.</p> <p>c) Continuing to focus on Street Cleansing: like 'dealing with environmental crime' one of the 'top 6' priorities street cleansing is a service that is experienced by all residents and plays an important part in terms of quality of life and enjoyment living within a local area. It is a service upon which the</p>			

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	<p>Council is judged and valued by many residents and as such should remain an on-going area of focus.</p> <p>d) Continued focus on communication with local residents and businesses: as noted above the better the quality of communication and access to information about Council services local residents have the more likely they will be able to access services and be satisfied with the results. Whilst there are currently solid satisfaction</p>			

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	ratings with communication it should remain an area of on-going focus.			
<p>Agenda Item 9 Award of Liquid Fuel Contract</p> <p>Report of Interim Head of Finance and Procurement</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To approve the acceptance of the recommended tenders for the supply of diesel.</p>	<p>Resolved</p> <p>(1) That contracts be awarded to GB Oils for the supply of red diesel and Harvest for the supply of white diesel.</p>	<p>Following a 'best practice' procurement exercise GB Oils and Harvest have submitted the lowest cost tenders for the supply of Diesel to Cherwell District Council for the next two years and the Executive is recommended to authorise the award.</p>	<p>No reasonable alternatives.</p>	<p>None</p>
<p>Agenda Item 10 Transformation Bid Acceptance and</p>	<p>Item deferred as information still awaited from the Government department in</p>	<p>n/a</p>	<p>n/a</p>	<p>n/a</p>

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Accountable Body Arrangements	relation to terms and conditions of the grant award			